

## **Citizens Advisory Board Committee Minutes**

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**Committee:** Executive/Administrative

**Date:** August 31, 2006 – 1:00 p.m. (MT)

### **Participants**

**Board Members:** Bill Flanery, Co-Chair  
John Bolliger  
R.D. Maynard  
Bruce Wendle

**DOE-ID:** Shannon Brennan

**Support Staff:** Tracy Leatham

### **Objective(s) for the Committee Call**

- CAB operating procedures/Mission Statement
- Status of anticipated documents, review of agenda, and setting of agenda priorities
- Budget (CAB FY07)
- Information for chairs meeting in Santa Fe (who will report?)
- Mini retreat

### **Operating Procedures**

Lisa will incorporate the nuclear energy interface information into the mission statement section and then will send out the modified version (pre-meeting mailer) for finalization at the September CAB meeting.

### **Status of Anticipated Documents, Review of Agenda, and Setting of Agenda Priorities**

Draft agenda will be sent out today.

### **Budget CAB FY 07**

Shannon will be doing a 30 minute presentation on this topic for the CAB at the September meeting.

### **Information for Chairs Meeting in Santa Fe**

Dick Buxton, with the help of Bill Flanery and Willie Preacher, will discuss the topics of Priorities and Ground Water at the Santa Fe meeting. They then will give the CAB a presentation on the events of the Santa Fe meeting.

### **Mini Retreat**

Mini retreat is scheduled for the September CAB meeting, which in turn will extend the Wednesday meeting to 3:00 (this will not be added to the agenda since it is not intended to be part of the public meeting). This is proposed as a time for the CAB to provide an evaluation to help Shannon complete a report due the end of October to DOE-Headquarters and would like to be able to add all CAB information that she would get out of the mini retreat.

### **Actions**

- Lila needs to get input from the subcommittee on new member recruitment and present it to the CAB on the steps moving forward.